Linking Students in Parent Portal Account

Step 1: Parent logs in to the Parent Portal using the email and password they created. If they forgot their password, they can reset it here:

![Parent Portal Login](image)

Step 2: Click on the drop down next to their name and select Relationships

![Parent Profile](image)

Step 3: Select Link New Student

![Student Profile](image)

Step 4: Enter the Parent Portal login for student they would like to link. Example: this mom wants to link Jacob to her Parent Portal. She will need to enter the login info below

![Student Portal](image)

Step 5: Parent will select their relationship to that student and Submit

![Student Relationship](image)

Student has been successfully linked. If parent has other students they’d like to add, they can do so by selecting “Yes” and repeating the above steps to link them.

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