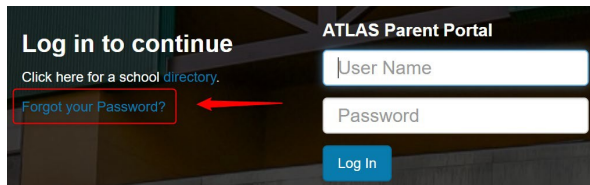
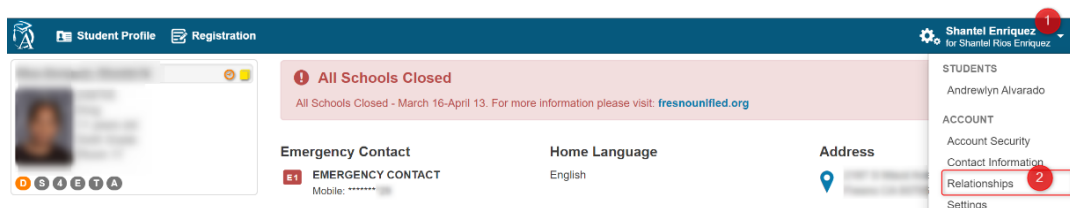


Linking Students in Parent Portal Account

Step 1: Parent logs in to the Parent Portal using the email and password they created. If they forgot their password, they can reset it here:



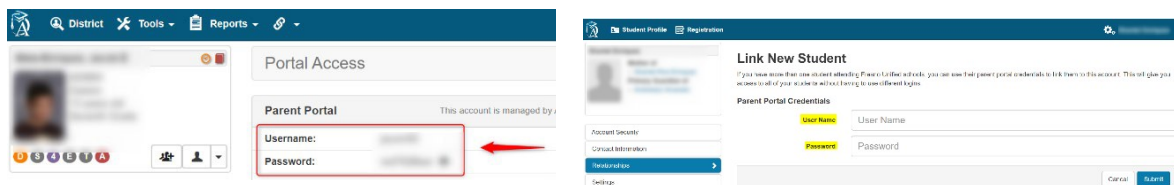
Step 2: Click on the drop down next to their name and select Relationships



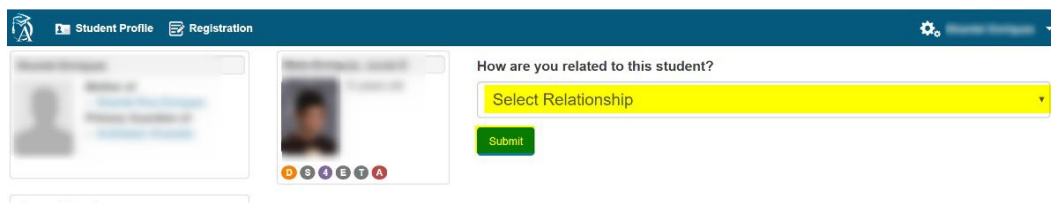
Step 3: Select Link New Student



Step 4: Enter the Parent Portal login for student they would like to link. Example: this mom wants to link Jacob to her Parent Portal. She will need to enter the login info below



Step 5: Parent will select their relationship to that student and Submit



Student has been successfully linked. If parent has other students they'd like to add, they can do so by selecting "Yes" and repeating the above steps to link them.

